



**Stó:lō Service Agency - Human Resource Office**

Building #8A - 7201 Vedder Road  
Chilliwack, BC V2R 4G5

September 29, 2022

**JUNIOR GIS TECHNICIAN**  
**(EXTERNAL)**

Stó:lō Service Agency requires the services of a **Junior Geographic Information System (GIS) Technician** for the **Stó:lō Research and Resource Management Centre (SRRMC)**.

The **Junior GIS Technician** will assist with SRRMC-related projects and will oversee the creation, limited distribution, editing and maintenance of specific spatial data from a variety of different sources. Specific responsibilities include assisting the People of the River Referrals Office (PRRO) by digitizing referral details and overseeing the upload and publication to the PRRO referrals management web portal; and assisting with SRRMC archaeology and heritage management projects, including mapping archaeological sites and Stó:lō Heritage Inspection Permit (SHIP) areas. This position is supervised by the SRRMC GIS Analyst, and works closely with the SRRMC GIS Specialist. It is anticipated that this position represents a long-term employment opportunity and it is expected that the GIS Technician will have opportunities to provide GIS support for a wide range of projects over time, as well as opportunities for further training and professional development.

**QUALIFICATIONS/REQUIREMENTS:**

- Must have current, valid class 5 Driver's License.
- Applicant must have a Diploma or Certificate in GIS or equivalent direct experience.
- Must have a knowledge and understanding of GIS concepts and operation and a familiarity with ArcGIS software.
- Must have a knowledge and understanding of Geodatabases and Shapefiles.
- Proven skills in GIS digitizing and georeferencing, experience with Google Earth, Adobe Photoshop (or equivalent).
- Must be a clear communicator with strong verbal and written skills.
- Must be able to effectively liaise and communicate technical aspects of GIS to fellow staff, management, Stó:lō community members, Stó:lō Leadership, Provincial and Federal government representatives, and/or private industry representatives.
- Must be committed to learning about Stó:lō culture and history. Knowledge and understanding of the Stó:lō political landscape, culture, traditions, history, and current land and resource issues would be an asset.
- Must be able to take direction and work independently with minimal supervision and possess the capacity to manage multiple projects and deadlines.
- Applicant should have solid data management and manipulation skills, strong problem-solving skills, and an eye for detail.
- All staff must maintain the confidentiality guidelines of all records, data, materials, and communications concerning clients, staff and Stó:lō Service Agency .
- Must have experience working on typical office computer programs (ie. MS Office's Outlook, Word, Excel, Power Point, etc.).
- Stó:lō Service Agency has implemented a mandatory COVID-19 vaccination policy, requiring all staff to be vaccinated.

Successful candidates will be required to provide the following if screened in for an interview:

- Proof of education/training documentation.
- References: Three names and phone numbers of recent supervisors.
- Must possess and maintain a valid BC Drivers' License.
- Must successfully pass the required pre-employment RCMP Criminal records Check.

**SALARY RANGE:** \$25 - \$27 per hour depending on qualifications and experience.

**TYPE OF POSITION:** Full-time with benefits, subject to 3-month probationary period and planned performance evaluations.

**APPLICATIONS DEADLINE:**

**4:00 PM, Friday, October 14, 2022**

Interested candidates should submit a resume and indicate the job title position above on their covering letter in confidence to:

**Stó:lō Service Agency Personnel Department**  
Bldg. #8A - 7201 Vedder Road  
Chilliwack, BC V2R4G5  
Email: [jobs@stolonation.bc.ca](mailto:jobs@stolonation.bc.ca)

For more information about this and other employment opportunities, visit [www.stolonation.bc.ca](http://www.stolonation.bc.ca)