



**Stó:lō Service Agency - Human Resource Office**  
Building #8A-7201 Vedder Road  
Chilliwack, BC V2R 4G5

December 1, 2021

### **CERTIFIED DENTAL ASSISTANT**

Stó:lō Service Agency, requires the services of a **Certified Dental Assistant** to work for the **Health Services Department**. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry. Please self-identify on your cover letter or resume.

The role of the CDA would be to work under the Dentist direction -taking intraoral films, polishing and varnish applications. All chairside duties including fabrication of provisional crown impressions and alginate impressions. **Reception duties would also be a benefit.** Power- practice dental software knowledge. The main role of the dental assistant is to promote good oral health practices.

This position reports to Dental Office Manager and Dentist. The successful candidate will work out of the Central (Chilliwack) office.

#### **QUALIFICATIONS/REQUIREMENTS:**

- **CPR C- AED** certification
- **Certified Dental Assistant Certificate- and license with CDSBC**
- Demonstrated abilities on interpersonal skills that promote mutually beneficial and respectful professional relationships; balance competing priorities and to work under pressure; write concise chart notes; and willingness to represent and to promote Health Services.
- Practical knowledge of federal, provincial and aboriginal organizations mandated to provide health services.
- Professional commitment, flexibility and good problem solving and dispute resolution skills.
- Familiarity and understanding of Stó:lō and other First Nation culture, traditional and history.
- Maintain healthy working relationship with co-workers, staff & community members.
- Strong organizational and time management skills.
- Ability to communicate effectively both verbally and in writing and **work independently.**
- Strong work ethic and ability to be a self-starter.
- **Successful candidates will be required to provide the following if screened in for an interview:**
  - References: names and phone numbers please provide
  - Must successfully pass both the required pre-employment RCMP Criminal Records Check and Ministry Criminal Review Check.

#### **SALARY RANGE:**

**\$22-25 per hour to start**

#### **TYPE OF POSITION:**

**Term Full to Part-Time position [2-5 days/week]** with the possibilities of extension as per funding, subject to 3-month probationary period and planned performance evaluations.

**APPLICATIONS DEADLINE:**

**Until Filled**

Candidates will be screened according to the qualifications/requirements. Interested candidates are required to submit a resume and covering letter. Please include position title on subject line. Send to:

**Stó:lō Service Agency - Human Resource Office**  
Bldg. #8A, Floor #1 – 7201 Vedder Road  
Chilliwack, BC V2R 4G5  
Email: [jobs@stolonation.bc.ca](mailto:jobs@stolonation.bc.ca)

For more information about this and other employment opportunities, visit [www.stolonation.bc.ca](http://www.stolonation.bc.ca)

*We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for their interest.*