



Stó:lō Service Agency – Human Resource Office

Bldg. # 5A - 7201, Vedder Road, Chilliwack, B.C., Canada, V2R, 4G5

Tel. (604) 858-3366

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April 23 2019

ELDER'S LODGE ASSISTANT - SUMMER EMPLOYMENT PLACEMENT (INTERNAL)

Stó:lō Service Agency requires the services of a qualified **Elder's Lodge Assistant – Summer Employment Placement** to fill a vacancy for the Stó:lō Elders Lodge with the **Health Services Department**.

The Elder's Lodge Assistant is required to work independently and as a part of a multidisciplinary team to provide support services to clients in attaining and maintaining their maximum level of independent living and personal dignity. The Assistant is administratively and professional accountable to the Lodge Manager and Licensed Practical Nurse. The student will learn on the job many duties within an Assisted Living Worker position and will be introduced to various tasks within the Stó:lō Elder's Lodge

QUALIFICATIONS/REQUIREMENTS:

- Must be a Post-secondary student – *that has graduated from an approved Home Support Worker/Home Care Aide program or enrolled into the Nursing program is the minimum requirement and enrolled for the Fall Semester 2019 – Proof of registration/documentation will be required.*
- Completion of the Medication Administration module *an asset*
- Completion of following certificates is an asset: Food Safe, WHIMIS and CPR
- Must be in good health and free of any communicable diseases
- Physically and mentally able to carry out the assigned duties in the work environment
- Some experience of the tasks cited in the specific duties and responsibilities.
- Ability to operate a computer, a FAX machine and other office equipment.
- Mathematics and computer skills (MS OFFICE) and aptitude for detailed work and the ability to follow instructions
- Ability for being organized, and must have good communication, coordination and monitoring skills.
- Ability to work independently and with minimum supervision.
- **Successful candidates will be required to provide the following if screened in for an interview:**
 - Proof of education/registration documentation

SALARY RANGE:

\$16.00 per hour, based on Student Career Placement funding agreement

TYPE OF POSITION:

Summer Student position from beginning of June to the end August 2019

APPLICATIONS DEADLINE:

4:00 pm, Friday, May 17th, 2019

Candidates will be screened according to the qualifications/requirements. **Interested candidates are required to submit a resume and covering letter.** Please include position title on subject line. Send to:

Sto:lo Service Agency Personnel Department
Bldg. #5A, Floor #2 – 7201 Vedder Road
Chilliwack, BC V2R 4G5
Email: jobs@stolonation.bc.ca
Fax: (604) 824-5342

For more information about this and other employment opportunities, visit www.stolonation.bc.ca

We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for their interest.