



## Stó:lō Service Agency - Human Resource Office

Building #5A-7201 Vedder Road  
Chilliwack, BC V2R 4G5

March 28, 2019

**REQUIRED IMMEDIATELY**  
**REGISTERED DENTAL HYGIENIST**  
**(EXTERNAL)**

Stó:lō Service Agency requires the services of a qualified **Registered Dental Hygienist** to fill a vacancy with the **Sto:lo Dental Office** of the **Health Services Department**. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry. Please self-identify on your cover letter or resume.

Registered Dental Hygienist (RDH) performs basic dental care tasks that are focused on keeping patients' teeth and gums clean. Will work in close physical proximity to patients and spend a lot of work time around other people, including patients and other office staff. Daily duties include removing plaque from and polishing a patient's teeth during a routine checkup, screening patients, reviewing a patient's oral health history and teaching appropriate brushing and flossing techniques. Will use X-ray machines to take pictures of the teeth for the dentist's analysis.

This position reports to HS Executive Assistant/ Operations Manager. The successful candidate will work out of the Central (Chilliwack) office.

**QUALIFICATIONS/REQUIREMENTS:**

- Must have Dental Hygienist certificate or Associates/Bachelor's Degree
- Must be a licensed Dental Hygienist, as required by the National Board of Dental Hygiene
- Must have a valid CPR Certificate
- Knowledge, respect and understanding of Stó:lō culture, traditions and language is considered an asset
- Experience working with First Nations community is considered an asset
- Power practice software knowledge or experience
- Computer skills in Microsoft Office (Word, Outlook, Excel) – Internet
- Working knowledge of dental insurance
- Excellent verbal and written communication skills and proven ability to establish rapport with people of all educational and occupational backgrounds
- Ability to operate a computer, a FAX machine and other office equipment
- Ability to work independently and with minimum supervision
- Ability to maintain a healthy working relationship with staff, community representatives/members and representatives of other organizations
- Maintain the confidentiality guidelines of all records, materials and communications concerning clients, staff and Stó:lō Service Agency
- **Successful candidates will be required to provide the following if screened in for an interview:**
  - Proof of education documentation
  - References: Three names and phone numbers of recent supervisors
  - Must possess and maintain a valid Class 5 BC Drivers' License
  - Must successfully pass the required pre-employment Ministry of Public Safety and Solicitor General Check.

**SALARY RANGE:**

**Will be based** on qualifications and experience.

**TYPE OF POSITION:**

**Part-time (4 days a week) with benefits**, subject to 3-month probationary period and planned performance evaluations.

**APPLICATIONS DEADLINE:**

**4:00 PM, Monday, April 1, 2019**

Candidates will be screened according to the qualifications/requirements. **Interested candidates are required to submit a resume and covering letter.** Please include position title on subject line. Send to:

**Stó:lō Service Agency Personnel Department**  
**Bldg. #5A, Floor #2 – 7201 Vedder Road**  
**Chilliwack, BC V2R 4G5**  
**Email: [jobs@stolonation.bc.ca](mailto:jobs@stolonation.bc.ca)**  
**Fax: (604) 824-5342**

For more information about this and other employment opportunities, visit [www.stolonation.bc.ca](http://www.stolonation.bc.ca)

*We regret that we will only respond to those applicants chosen for an interview. We thank all applicants for their interest.*